

# Guide for Using NetClassroom



*Please enter your User ID and Password  
to access NetClassroom. Press the Login button to continue.*

Enter your User Id here

**User ID:**

**Password:**

Enter your password here

Login

Click to login

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**Christian Brothers Academy**

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Syracuse NY 13214  
(315) 446-5960

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Where to begin. . .

## The Menu System.

The screenshot shows the top navigation bar of the NetClassroom website. The header is dark red with the 'NetClassroom' logo on the left, the date 'Wednesday, October 31, 2007' in the center, and 'Logout | About' on the right. Below the header is a white navigation menu with five main categories: Home, Classes, Students, Administrative, and Customize. The 'Classes' category is currently expanded, showing a sub-menu with three items: Schedule, School Calendar, and Class Information.

- Schedule
- School Calendar
- Class Information

- Assignments
- Grades
- Report Card
- Attendance
- Conduct
- Statement

- Change Address
- Change Password
- FAQ

### Page Index

<b>Home</b>	Pg. 1
<b>Classes</b>	
Schedule	Pg. 2
School Calendar	Pg. 3-4
Class Information	Pg. 5
<b>Students</b>	
Assignments	Pg. 6-8
Grades	Pg. 9-10
Report Cards	Not available yet
Attendance	Pg. 11
Conduct	Not used
Statement	Not used
<b>Administrative</b>	
Change Address	To change or correct your address
Change Password	To change your password
<b>Customize</b>	Pg. 3

1.

## The Home Page

This is the Home Page for students and parents. On the parent's screen there will be your student's name in a box above the Announcement box. If you have more than one student at CBA, you will see an arrow in the student name box allowing you to pick which of your children you want to view.

The screenshot shows the NetClassroom interface. At the top, there is a navigation bar with the NetClassroom logo, the date 'Monday, October 29, 2007', and links for 'Logout' and 'About'. Below this is a secondary navigation bar with tabs for 'Home', 'Classes', 'Students', 'Administrative', and 'Customize'. The main content area is divided into several sections:

- Announcements:** A sidebar on the left containing text about an Open House, entrance exams, and parent/teacher conferences.
- Welcome:** A header section displaying the student's name as 'STUDENT'S NAME'.
- My Grades for 2007-2008, Regular School MP #1:** A section showing 'Latest Daily Grades' (none available) and 'Latest Averages' for various subjects.
- My Schedule for 2007-2008, Regular School:** A section showing the current cycle day as 'F' and a list of classes for 10/29/2007.
- My Assignments for 2007-2008, Regular School:** A section listing assignments for 'ENG 12H - 2, Living Shakespeare'.
- My Announcements for 2007-2008, Regular School:** A section stating there are no announcements for today.

Each of these sections can be accessed individually. See the following pages.

Subject	Score
MAT CALC - 2, Calculus	86
SCI BIAP - 1, AP Biology	85
SST APEU - 1, AP Euro Hist	85
SST APGOV - 1, AP Gov & Politics	84
ENG 12H - 2, Living Shakespeare	94
RST RL12 - 3, Religion 12	98
HPE PE11/12 - 5, Phys Ed 11/12	99

Class	Time	Room
RST RL12 - 3, Religion 12, MP #2	1, 8:22 AM - 9:01 AM	204
HPE PE11/12 - 5, Phys Ed 11/12, MP #2	2, 9:04 AM - 9:43 AM	Gym 1
SCI BIAP - 1, AP Biology, MP #2	3, 9:46 AM - 10:25 AM	314
SST APGOV - 1, AP Gov & Politics, MP #2	4, 10:28 AM - 11:07 AM	205
ENG 12H - 2, Living Shakespeare, MP #2	6, 11:52 AM - 12:31 PM	302
SST APEU - 1, AP Euro Hist, MP #2	8, 1:16 PM - 1:55 PM	308
MAT CALC - 2, Calculus, MP #2	9, 1:58 PM - 2:37 PM	304

Assignment	Type	Due Date	Description
ENG 12H - 2, Living Shakespeare	writ	10/29/2007	act one mini-analysis paper
ENG 12H - 2, Living Shakespeare	hmwk 5	10/30/2007	in class acting

## 2.

# Viewing Student Schedule

Pick a view.

**View**

- List
- Grid**
- Calendar

**Show**

School: Christian Br

Academic year: 2006-2007

Session: Regular Schc

Term: MP #1

Time interval: 15 minutes

**Announcements**

Due to a merger of tuition companies, there have been changes to CBA's 2007-08 tuition plan. Please see the letter mailed May 2007, the CBA Web Homepage or the July-August Newsletter for further information.

The Grid view for 31 days.

The List view.

Wednesday, August 22, 2007

Classes

Schedule

School Calendar

Class Information

Students Administrative Customize

**Schedule**

Time	A	B	C	D	E	F
8:22 AM	1 1 8:22AM - 9:01AM HPE AW11 - 1 2 2 9:04AM - 9:43AM RST RL11 - 2	9 1 8:22AM - 9:01AM HPE PE11/12 - 8 Phys Ed 11/12 HPE AW11 - 1	7 1 8:22AM - 9:01AM ENG 11AP - 2 8 2 9:04AM - 9:43AM ZSTUDY11 - 8	6 1 8:22AM - 9:01AM SST LSJI - 1 Law & Social Justice ENG 11AP - 2	5 1 8:22AM - 9:01AM SST APUS - 1 6 2 9:04AM - 9:43AM SST LSJI - 1	4 1 8:22AM - 9:01AM MAT 11 5 2 9:04AM - 9:43AM SST AF
9:22 AM	3 9:46AM -10:25AM SCI PH11 H - 1 Physics 11H	2 3 9:46AM -10:25AM RST RL11 - 2 Religion 11	1 3 9:46AM -10:25AM HPE AW11 - 1 Adv. Wellness	9 3 9:46AM -10:25AM HPE PE11/12 - 8 Phys Ed 11/12	7 3 9:46AM -10:25AM ENG 11AP - 2 AP Eng. Lang.	6 3 9:46AM -10:25AM SST LS Law &
10:22 AM	4 4 10:28AM -11:07AM MAT 11 PREC - 1 Pre Calc 11	4 10:28AM -11:07AM SCI PH11 H - 1 Physics 11H	2 4 10:28AM -11:07AM RST RL11 - 2 Religion 11	1 4 10:28AM -11:07AM HPE AW11 - 1 Adv. Wellness	8 4 10:28AM -11:07AM ZSTUDY11 - 8 Study Hall 11	7 4 10:28AM -11:07AM ENG 11 AP Eng
11:22 AM	5 5 11:10AM -11:49AM SST APUS - 1 AP US Hist	4 5 11:10AM -11:49AM MAT 11 PREC - 1 Pre Calc 11	5 11:10AM -11:49AM SCI PH11 H - 1 Physics 11H	5 11:10AM -11:49AM SCI PH11 H - 1 Physics 11H	1 5 11:10AM -11:49AM HPE AW11 - 1 Adv. Wellness	9 5 11:10AM -11:49AM HPE PE Phys Ec
12:22 PM	6 6 11:52AM -12:31PM SST APUS - 1	5 6 11:52AM -12:31PM MAT 11 PREC - 1	4 6 11:52AM -12:31PM SCI PH11 H - 1	6 11:52AM -12:31PM SCI PH11 H - 1	2 6 11:52AM -12:31PM HPE AW11 - 1	1 6 11:52AM -12:31PM HPE PE
1:22 PM	7 8 1 1:22 PM - 2:01 PM ENG 11AP - 2	8 2 1:22 PM - 2:01 PM RST RL11 - 2	7 2 1:22 PM - 2:01 PM ZSTUDY11 - 8	6 2 1:22 PM - 2:01 PM SST LSJI - 1	5 2 1:22 PM - 2:01 PM SST APUS - 1	4 2 1:22 PM - 2:01 PM MAT 11

NetClassroom

Wednesday, August 22, 2007

Home Classes Students Administrative Customize

**Schedule**

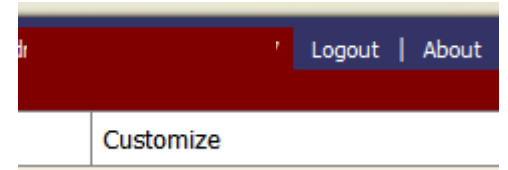
Expand All Collapse All

HPE AW11 - 1, Adv. Wellness, MP #1	A, 1, 8:22 AM - 9:01 AM	Mrs. Valerie Stadmar	309
RST RL11 - 2, Religion 11, MP #1	A, 2, 9:04 AM - 9:43 AM	Mr. Barry Hudock	211
SCI PH11 H - 1, Physics 11H, MP #1	A, 3, 9:46 AM - 10:25 AM	Mr. Jeffrey Powell	213
MAT 11 PREC - 1, Pre Calc 11, MP #1	A, 4, 10:28 AM - 11:07 AM	Mr. Huy Huynh	309
SST APUS - 1, AP US Hist, MP #1	A, 5, 11:10 AM - 11:49 AM	Mr. Kevin Conroy	209
SST LSJI - 1, Law & Social Justice, MP #1	A, 6, 11:52 AM - 12:31 PM	Mrs. Marjane Finley	210
ENG 11AP - 2, AP Eng. Lang., MP #1	A, 8, 1:16 PM - 1:55 PM	Mrs. Vicki Mannion	301
ZSTUDY11 - 8, Study Hall 11, MP #1	A, 9, 1:58 PM - 2:37 PM		CAFF
HPE PE11/12 - 8, Phys Ed 11/12, MP #1	B, 1, 8:22 AM - 9:01 AM	Mr. Gregory Jewett	Gym 2
HPE AW11 - 1, Adv. Wellness, MP #2	A, 1, 8:22 AM - 9:01 AM	Mrs. Valerie Stadmar	309
RST RL11 - 2, Religion 11, MP #2	A, 2, 9:04 AM - 9:43 AM	Mr. Barry Hudock	211
SCI PH11 H - 1, Physics 11H, MP #2	A, 3, 9:46 AM - 10:25 AM	Mr. Jeffrey Powell	213
MAT 11 PREC - 1, Pre Calc 11, MP #2	A, 4, 10:28 AM - 11:07 AM	Mr. Huy Huynh	309
SST APUS - 1, AP US Hist, MP #2	A, 5, 11:10 AM - 11:49 AM	Mr. Kevin Conroy	209

### 3.

## Customize View

\*This must to be done to customize your view of the school calendar



NetClassroom

Home Classes Students Administrative Customize

Logout | About

**Announcements**

CBA will be administering the entrance exam on November 3 and November 17 for grades 7 & 9 at 8:30 AM.

Parent/Teacher conferences will be held on Thursday, November 8, 2007. Students will be dismissed at noon. Teachers will be available between 1 - 4 pm and 5 - 7 pm to meet with individual parents.

**Customize**

**Home Page**

Show latest averages using: MP #1

Show My Grades Show daily grades due as of: Today

Show My Assignments Show assignments due in the next 1 days

Show My Announcements

Show My Schedule Show my schedule for: Today

**Calendar Page**

Show the following events

Classes  Cycle Days  Actions for Me  School holiday

Assignments  Actions Assigned to Me  No Event Category

Save

These choices can be seen in the school calendar view on the next page.

# Viewing the School Calendar

4.

This calendar shows the results of the Customize settings.  
This is the 7 day view.

The screenshot shows the NetClassroom interface. At the top, there is a navigation bar with "Home", "Classes", "Students", "Administrative", and "Customize". The "Classes" tab is selected. Below the navigation bar, there is a "School Calendar" section. On the left, there is a calendar grid for October 2007, with the 29th highlighted in yellow. An arrow points from the text "This is the 7 day view." to the "7" in the calendar grid. The main calendar area displays a 7-day view from Monday, October 29 to Thursday, November 01. The calendar is divided into three rows of two days each. The first row shows Monday, October 29 and Thursday, November 01. The second row shows Tuesday, October 30 and Friday, November 02. The third row shows Wednesday, October 31 and Saturday, November 03. Each day has a corresponding event listed below it. The events are: "ENG 12H - 2: writ: act one mini-analysis paper" for Monday, "ENG 12H - 2: hmwk 5: in class acting" for Tuesday, and "ENG 12H - 2: test: act one test" for Wednesday. Below the calendar, there is an "Announcements" section with two messages. The first message states: "CBA will be administering the entrance exam on November 3 and November 17 for grades 7 & 9 at 8:30 AM." The second message states: "Parent/Teacher conferences will be held on Thursday, November 8, 2007. Students will be dismissed at noon. Teachers will be available between 1 - 4 pm and 5 - 7 pm to meet with individual parents."

NetClassroom

Sunday, November 04, 2007 Logout | About

Home Classes Students Administrative Customize

School Calendar

October 29 - November 4

Monday, October 29 Thursday, November 01

ENG 12H - 2: writ: act one mini-analysis paper

Tuesday, October 30 Friday, November 02

ENG 12H - 2: hmwk 5: in class acting

Wednesday, October 31 Saturday, November 03

ENG 12H - 2: test: act one test

Announcements

CBA will be administering the entrance exam on November 3 and November 17 for grades 7 & 9 at 8:30 AM.

Parent/Teacher conferences will be held on Thursday, November 8, 2007. Students will be dismissed at noon. Teachers will be available between 1 - 4 pm and 5 - 7 pm to meet with individual parents.

# 5.

## Viewing Class Information

**NetClassroom** Monday, October 29, 2007 Logout | About

Home Classes Students Administrative Customize

### Class Information

Christian Brothers Academy Academic Year: 2007-2008 Session: Regular School

View: RST RL12 - 3, Religion 12 Taught by: Mr. Vincent Horan

#### Announcements

There are no announcements for this class

#### Documents

Lost Boys Part I	Lost Boys Part I
Lost Boys Part II	Lost Boys Part II

**1. To access documents—Click here to open.**

**2.**

**3.**

Do you want to open or save this file?

Name: David Morse posted October 16.docx  
Type: Microsoft Word Document, 62.5KB  
From: faweh.chasyranke.org

Always ask before opening this type of file

While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)

Save As

Save in: Desktop

My Documents  
My Computer  
My Network Places

File name: David Morse posted October 16.docx

Save as type: Microsoft Word Document

Double click to go to the teacher's screen. You can then access their e-mail address

The documents are for this course (RST RL12). These documents can be downloaded by clicking on the document name. Follow the steps.

Pick which option you want.

After selecting Save. This box pops up. You now must decide where to save the document.

# Viewing Assignments

6.

CALENDAR VIEW

SINGLE DAY

Pick the date range for the assignments you want to see.

This is the calendar view picking only one day.

Students
<b>Assignments</b>
Grades
Report Card
Attendance
Conduct

The screenshot shows the NetClassroom interface. At the top, there is a navigation bar with 'Home', 'Classes', 'Students', 'Administrative', and 'Customize'. Below this is a calendar for October 2007, with the 29th selected. To the right of the calendar is an 'Expanded View' of assignments for Monday, October 29. The expanded view shows a table with columns for Class, Course, Category, Assignment, Description, and Document. The selected assignment is 'ENG 12H - 2' with course 'Living Shakespeare', category 'writing / essay', and assignment 'writ'. Below this is a list of assignments for the course, including homework, quiz, test, and writing/essay.

Class	Course	Category	Assignment	Description	Document
<input checked="" type="checkbox"/>	ENG 12H - 2	Living Shakespeare	writing / essay	writ	act one mini-analysis paper

Category	Assignment	Description	Document
<b>homework</b>		0% of MPS2	
hmwk	10/22/2007	in class acting	
hmwk 2	10/22/2007	book check	
hmwk 3	10/24/2007	act one scene three questions	
hmwk 4	10/25/2007	act one scene six subtext exercise	
hmwk 5	10/30/2007	in class acting	
<b>quiz</b>		0% of MPS2	
quiz	10/22/2007	globe theater make up quiz	
<b>test</b>		0% of MPS2	
test	10/31/2007	act one test	
<b>writing / essay</b>		0% of MPS2	
writ	10/29/2007	act one mini-analysis paper	


To pick the calendar view. Click here.

Pick which course you want to see the assignments for or leaving this blank and see all assignments for this day.

# Viewing Assignments

7.

FULL MONTH VIEW

 **NetClassroom**
Monday, October 29, 2007 [Logout](#) | [About](#)

Home
Classes
Students
Administrative
Customize

31

October 2007

S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

**View**

List

**Calendar**

Show

Sort: Class

Class:  




























Category:

**Announcements**

Our Annual Open House is Sunday, October 28, 2007 1:00 - 3:00PM. This is a great opportunity for friends and families to experience what CBA is all about.

CBA will be administering the entrance exam on November 3 and November 17 for grades 7 & 8 at 8:30 AM.

### Assignments

October 2007						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
Sep 23	24	25	26	27	28	29
	 SCI BIAP - 1: Tes		 SST APEU - 1: Te	 RST RL12 - 3: Cl		
30	Oct 1	2	3	4	5	6
 MAT CALC - 2: Q	 SCI BIAP - 1: Lab				 ENG 12H - 2: hm	 RST RL12 - 3: Co
 MAT CALC - 2: H	 SCI BIAP - 1: Lab					
	 RST RL12 - 3: Bell					
7	8	9	10	11	12	13
	 SST APEU - 1: Es	 MAT CALC - 2: Q	 ENG 12H - 2: writ	 SST APEU - 1: Te		
14	15	16	17	18	19	20
 MAT CALC - 2: Q	 SCI BIAP - 1: Tes	 SCI BIAP - 1: Qu		 ENG 12H - 2: quia		 RST RL12 - 3: Cl
	 ENG 12H - 2: writ			 ENG 12H - 2: hmu		
21	22	23	24	25	26	27
	 MAT CALC - 2: Q		 ENG 12H - 2: hmu	 ENG 12H - 2: hmu		
	 MAT CALC - 2: H					
	 ENG 12H - 2: writ					
	 ENG 12H - 2: hmu					

# Viewing Assignments

8.

LIST VIEW

List view of assignments with Eng 12H expanded.

Monday, October 29, 2007 [Logout](#) | [About](#)

Home Classes Students Administrative Customize

**View**  
List  
Calendar

**Show**

Academic year: 2007-2008  
Session: Regular Schc  
Marking column: <All>  
Class:  
Category:  
Display by: Class

**Announcements**

Our Annual Open House is Sunday, October 28, 2007 1:00 - 3:00PM. This is a great opportunity for friends and families to experience what CBA is all about.

CBA will be administering the entrance exam on November 3 and November 17 for grades 7 & 9 at 8:30 AM.

Parent/Teacher conferences will be held on Thursday, November 8, 2007. Students will be dismissed at noon. Teachers will be available between 1 - 4 pm and 5 - 7 pm to meet with individual parents


## Assignments

[Expand All](#) [Collapse All](#)

ENG 12H, Living Shakespeare			
hmwk	9/10/2007	goals and expectations	homework
hmwk2	9/11/2007	signed policy sheet	homework
hmwk 3	9/17/2007	shakespeare interview	homework
writ	9/17/2007	summer reading paper	writing / essay
test	9/18/2007	notes / sonnet test	test
hmwk 4	10/5/2007	sonnet delivery / analysis	homework
writ 2	10/10/2007	sonnet unit reflection	writing / essay
writ 3	10/15/2007	sonnet analysis mini paper	writing / essay
hmwk 5	10/18/2007	insults	homework
quiz	10/18/2007	globe theater quiz	quiz
hmwk	10/22/2007	in class acting	homework
hmwk 2	10/22/2007	book check	homework
quiz	10/22/2007	globe theater make up quiz	quiz
hmwk 3	10/24/2007	act one scene three questions	homework
hmwk 4	10/25/2007	act one scene six subtext exercise	homework
writ	10/29/2007	act one mini-analysis paper	writing / essay
hmwk 5	10/30/2007	in class acting	homework
test	10/31/2007	act one test	test
HPE PE11/12, Phys Ed 11/12			
MAT CALC, Calculus			
RST RL12, Religion 12			
SCI BIAP, AP Biology			
SST APEU, AP Euro Hist			

9.

# Viewing Daily Grades


**NetClassroom**

 Wednesday, August 22, 2007 [Logout](#) | [About](#)

---

Home
Classes
Students
Administrative
Customize

**View** ^

Averages

**Daily Grades**

---

**Show** ^

Academic year:  v

Session:  v

Marking column:  v

---

**Class to display:** ^

- ENG 11AP - 2, AP Eng. Lang.
- HPE AW11 - 1, Adv. Wellness
- HPE PE11/12 - 8, Phys Ed 11/12
- MAT 11 PREC - 1, Pre Calc 11
- RST RL11 - 2, Religion 11
- SCI PH11 H - 1, Physics 11H
- SST APUS - 1, AP US Hist
- SST LSJI - 1, Law & Social Justice

## Daily Grades

**MPS1 grade: 96** **Mr. Barry Hudock**

**Comments**

Attitude in class is excellent. . Student is doing good work.

<b>Class</b>	95 95.00	10% of MPS1	
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**Participation**

<b>Homework and Assignments</b>	98 98.00	35% of MPS1	
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<b>hw 1</b>	9/18/2006	essay on article	95 out of 100	95%
<b>in class 1</b>	9/26/2006	questions on reading on MLK, Birmingham Jail, in class	100 out of 100	100%

**Tests and Quizzes** 94 94.00 | 55% of MPS1 |  |

<b>test 1</b>	9/20/2006	chapter 1 test	87 out of 100	87%
<b>test 2</b>	10/3/2006	chapter 2 test	96 out of 100	96%

Select which class grades to view.

# 10.

## Viewing Averages

What you will see when you select Averages.

Students
Assignments
<b>Grades</b>
Report Card
Attendance
Conduct
Statement

### Grades

	MPS1	MPS2
+ ENG 12H - 2, Living Shakespeare	94	
+ HPE PE11/12 - 5, Phys Ed 11/12	99	
+ MAT CALC - 2, Calculus	86	
+ RST RL12 - 3, Religion 12	98	
+ SCI BIAP - 1, AP Biology	85	
+ SST APEU - 1, AP Euro Hist	85	
+ SST APGOV - 1, AP Gov & Politics	84	

Grades cells that have links go to the Daily Grades page for the class and marking column selected.

### Marking Period 1 Averages

These were the only averages available when this screen print was made.

### Icons

When you click on this or this the line you are on will expand with more detail.

# 11.

## Viewing Attendance

The screenshot shows the NetClassroom interface. The top navigation bar includes the NetClassroom logo, the date "Monday, November 05, 2007", and links for "Logout" and "About". Below this is a menu with "Home", "Classes", "Students", "Administrative", and "Customize". The left sidebar has a "View" section with "By Day" selected and "By Class" below it. A "Show" section contains dropdown menus for "Academic year: 2007-2008", "Session: Regular Schc", and "Term: <All Terms>". Below that is an "Announcements" section. The main content area is titled "Attendance" and displays "Total day equivalence: 1" and a table row for "11/5/2007" with the status "Absence - Full day AS - ABSENT - SICK".

Date	Status
11/5/2007	Absence - Full day AS - ABSENT - SICK

Attendance for a student who was absent this day.

The screenshot shows the NetClassroom interface with the same navigation and sidebar as the first image. The main content area is titled "Attendance" and displays the message "No attendance information is available for the selected parameters." The "Show" section in the sidebar has the same settings as in the first image.

Attendance for a student who was present this day.

Don't let the wording confuse you. This student was at school on this day.