



TRANSFER NOTIFICATION

This form must be completed for all transfer students and submitted to: **John Banek: Jbanek@nhart.org**
UPON RECEIPT BY THE CHAIRMAN, THE STUDENT IS ELIGIBLE TO PRACTICE;
BUT CANNOT PARTICIPATE IN A CONTEST UNTIL APPROVED BY THE COMMITTEE.

Please Note: Make sure all available information/documentation is submitted prior to the Transfer Committee’s review. **NO appeal** will be entertained involving additional information that WAS AVAILABLE but not included at the time of the original submission.

PLEASE CHECK ONLY ONE (1) of THE FOLLOWING.

Waiver Request:

- _____ **Financial** – Requires documented proof of a significant loss of income or a significant increase in expenses.
- _____ **Health & Safety** – Written documentation from the Superintendent of Schools or HS Principal of the current or previous school indicating the specific circumstances which necessitated the transfer.

Exemption:

- _____ **School District of Residence (SDR):** (No change of residence, school registration change only.) Student is returning to or going to a school within the district boundaries of his/her residence. One time exemption.
- _____ **Divorced/Legally Separated Parents:** A student from divorced or legally separated parents who moves into a new school district with one of the aforementioned parents is exempt provided it occurs once every six (6) months. The legal separation agreement or divorce document must address custody, child support, spousal support and distribution of assets and be filed with the County Clerk or issued by a Judge. **(proof required)**

Keep on file at the school:

- _____ **No Corresponding Change of Address:** This transfer has no corresponding change of address nor does a waiver or exemption apply. We understand that the student is ineligible per the NYSPHSAA Transfer Rule and subject to the limitations contained in NYSPHSAA Handbook #31(b) passed July 2019.
- _____ **Residency Change:** The entire family has abandoned the previous address and physically residing at the current address.

| | | |
|---|---|-------------|
| _____ | _____ | _____ |
| Parent(s) Signature Attesting to Above | Athletic Director’s Verification | DATE |

- _____ **Homeless:** Student declared homeless by the Superintendent under McKinney-Vento Legislation (NYSED 100.2)

By signing this document, I/We attest to the truth and accuracy of any and all information provided on this form. In the case of a Change of Residency, I/We attest that our previous residence has been abandoned by the immediate/entire family and our current residence has been established through action and intent. I/We attest that the immediate/entire family will be physically residing at our current address as inhabitants and intend to remain indefinitely. (The mere renting of property within the District does not confer residency. The Superintendent determines residency for enrollment, but this more restrictive requirement is needed for athletic eligibility per NYSPHSAA Regulations.) I/We attest that the student has transferred without inducement, recruitment or having sought an athletic advantage.

Parent Signature: _____ Date: _____

Receiving School: _____ Student’s Name: _____ Date of Birth: _____

Date of Registration/Transfer: _____ Grade Level: _____ Date Entered 9th Grade _____

Did Student Repeat Any Grades: YES NO If yes, which grade and year: _____

Student/Entire Family Previous Address: _____

Student/Entire Family Present Address: _____

Parent(s) Names and Current Addresses

Parent #1: Name _____ Address: _____

Parent #2: Name _____ Address: _____

Name of Previous School: _____ Did student participate in high school athletics at the previous school? YES NO

TO BE COMPLETED BY RECEIVING SCHOOL'S ATHLETIC DIRECTOR IN CONVERSATION WITH PREVIOUS SCHOOL.

Dates of Attendance and Withdrawal of all Previous Schools: (grades 7-12)

1. School: _____ Attendance Dates: _____ Date of Withdrawal _____
2. School: _____ Attendance Dates: _____ Date of Withdrawal _____
3. School: _____ Attendance Dates: _____ Date of Withdrawal _____

List All High School Sports Student Has Played (7-12 grade)
Most Recent First

- | | | |
|-----------------|-------------|--------------|
| Sport(s): _____ | Year: _____ | Level: _____ |
| Sport(s): _____ | Year: _____ | Level: _____ |
| Sport(s): _____ | Year: _____ | Level: _____ |
| Sport(s): _____ | Year: _____ | Level: _____ |
| Sport(s): _____ | Year: _____ | Level: _____ |
| Sport(s): _____ | Year: _____ | Level: _____ |
| Sport(s): _____ | Year: _____ | Level: _____ |
| Sport(s): _____ | Year: _____ | Level: _____ |

Sports history verified by Receiving School's Athletic Director by:

- _____ Telephone Conversation with _____ Date: _____
- _____ E-mail/Fax with _____ Date: _____

Failure to confirm after three (3) documented attempts:

1. Date/Time: _____ Method: _____
2. Date/Time: _____ Method: _____
3. Date/Time: _____ Method: _____

The Receiving School's Athletic Director has reviewed, understands and verified all information on this document as accurate and true to the best of his/her knowledge.

Athletic Director Reviewed & Verified: Signature: _____ Date: _____

The undersigned hereby certify that the student named herein has transferred to his/her present school without inducement, recruitment or having sought an athletic advantage. The receiving school's administration is responsible for verification for these and other eligibility requirements.

Superintendent's Signature: _____ Date: _____

Principal's Signature: _____ Date: _____

Athletic Director's Signature: _____ Date: _____

**** If any information provided in this document by the parent(s) and/or Athletic Director is deemed to be inaccurate or false, will result in Eligibility Violations.**