

# Long Term Transportation Request



Children may be transported to and/or from an address other than home (e.g. day care provider) if the parent or guardian completes a Long Term Transportation Request

I hereby formally request transportation for: _____	
	<b>Student's Full Name</b>
The pupil for whom I am requesting transportation is <input type="text"/> years of age.	
He/She will enter grade <input type="text"/> at _____	
<b>Name of School Attending</b>	

Date Change is requested to begin: _____	
Student resides at: _____	
<i>Address City, State Zip</i>	
<b>Parent/Guardian Home Phone</b>	
<b>Alternate Parent/Guardian Phone</b>	
If parent/Guardian cannot be reached:	Contact Name: _____
	Contact Phone: _____

<b>Pick-up Location</b>	<b>Pick-up Location Phone Number:</b>
<i>Pick-up Address City, State Zip</i>	
<b>Drop-off Location</b>	<b>Drop-off Location Phone Number:</b>
<i>Drop-off Address City, State Zip</i>	
From <input type="text"/>	To <input type="text"/>
<i>Start Date (mm/dd/yyyy)</i>	<i>End Date (mm/dd/yyyy)</i>
<b>On all days school is in session</b>	

This request is made with full understanding that it must meet all guidelines set by Transportation Board Policy #5631. This request must be approved by the school principal and by the transportation supervisor.

Bus to School	<input type="text"/>
Bus after School	<input type="text"/>
<b>Parent/Guardian Signature</b>	<b>Date</b>
<b>Principal's Signature</b>	<b>Date</b>
<b>Transportation Supervisor's Signature</b>	<b>Date</b>
**Approval has <i>not</i> been granted for the following reason(s)	

East Syracuse Minoa Central Schools

**Transportation Center**

7225 N. Central Ave East Syracuse, NY 13057

Questions? Call (315) 434-3460

Fax: (315) 434-3470

e-mail: [transportation@esmschools.org](mailto:transportation@esmschools.org)